

Frequently Asked Questions (Work Experience Placements)

Q. How do I apply for a work experience placement?

A. Applications can be submitted via e-mail or in paper format; you need to include both a covering letter and an up to date Curriculum Vitae.

Your application must include the following:

- Personal Details
- Contact Details including e-mail address, telephone numbers, term time and home address and an indication as to which is your preferred contact address.
- Education Details including secondary education, higher education and post graduate (CPE/LPC) as relevant.
- Work experience
- Activities and interests
- Details of referees

You must also answer the following questions:

- Why do you want to become a solicitor?
- Why did you choose to apply to CLM?
- Why are you suited to a career at CLM?
- Do you require a work permit?
- Have you any criminal convictions? If so, please state (NB. "spent" convictions under The Rehabilitation of Offenders Act 1974 must also be stated)

Q. Who is eligible for a work experience placement?

A. We accept applications from first, second year and final year law students and non-law students, graduates and mature candidates. We encourage applications from candidates that have close personal ties to the local area.

Q. When should I apply for a work experience placement?

A. You can apply for work experience placements in 2009 between 1st September 2008 and 30th April 2009.

Q. When are the work experience placements running in 2009?

A. We offer a week's work experience in either July or August for two selected candidates who spend a day in each of our teams. The exact dates are confirmed nearer the time to fit in with diary commitments and to maximize the experience of candidates. The programme is usually run from our Newbury office.